



**Secretary of State
Business Programs Division**

Business Entities

1500 11th Street, Sacramento, CA 95814

P.O. Box 944260, Sacramento, CA 94244-2600

Business Entities Submission Cover Sheet

For fastest service, file online at bizfileOnline.sos.ca.gov.

Instructions:

- Complete and include this form with your paper submission. This form will not be made part of the filed document.
- Make all **checks or money orders** payable to the Secretary of State.
- In-person submissions (excluding Statements of Information): \$15 special handling fee. Do not include a \$15 special handling fee when submitting documents by mail.
- All submissions are reviewed in the date order of receipt, with online submissions given priority. For updated processing time information, visit www.sos.ca.gov/business/be/processing-dates.
- To obtain a certified copy, include certification fees with your submission.

Note: All correspondence related to your submission will be sent to the name and address on your check or money order.

Contact Person (Please type or print legibly):

First Name: _____ Last Name: _____

Phone Number: _____ Email: _____

Entity Information (Please type or print legibly):

Entity Name: _____

Entity Number (if applicable): _____

Comments: _____



Secretary of State

LLC-4/8

**Short Form Cancellation Certificate
Limited Liability Company (LLC)**

ONLY California LLC Formed in California in
the Last 12 Months

There is **No Fee** for filing a Short Form Cancellation Certificate

Certification Fee (Optional) – \$5.00

This Space For Office Use Only

1. Limited Liability Company Name (Enter the exact name of the LLC as it is recorded with the California Secretary of State)

2. LLC Entity (File) Number (Enter the exact 12-digit Entity (File) Number issued by the California Secretary of State.)

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3. Required Statements (Do not alter the Required Statements – **ALL** must be true to file Form LLC-4/8)

Statements 3(a) – 3(g) are true:

- (a) This Short Form Certificate of Cancellation is being filed within **twelve (12) months** from the date the Articles of Organization were filed with the California Secretary of State;
- (b) The LLC does not have any debts or other liabilities, except as provided in Item 3(c);
- (c) All final tax returns required under the California Revenue and Taxation Code have been or will be filed with the California Franchise Tax Board;
- (d) The known assets of the LLC remaining after payment of, or adequately providing for, known debts and liabilities have been distributed or the LLC has acquired no known assets;
- (e) The LLC has not conducted any business from the time of the filing of the Articles of Organization;
- (f) 50 percent or more of the voting interests of the managers or members voted, or, if no managers or members, the person or 50 percent or more of the persons signing the Articles of Organization, voted to dissolve the LLC;
and
- (g) Payments received by the LLC for interests from investors, if any, have been returned to those investors.

Note: If the LLC cannot say all of these items are true, the LLC cannot file this Short Form Cancellation Certificate (Form LLC-4/8) and must follow the normal cancellation process. See Certificate of Cancellation ([Form LLC-4/7](#)), and if applicable, Certificate of Dissolution ([Form LLC-3](#)).

4. Cancellation Statement (Do not alter Cancellation Statement)

Upon the effective date of this Short Form Cancellation Certificate, except as provided in California Corporations Code Section [17707.06](#), the Limited Liability Company's registration is cancelled and its powers, rights, and privileges will cease in California.

5. Read and Sign Below (Do not use a computer generated signature.)

By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized by California law to sign.

Signature

Type or Print Name

Signature

Type or Print Name