

## **Business Entities Submission Cover Sheet**

For fastest service, file online at <u>bizfileOnline.sos.ca.gov</u>.

## Instructions:

- Complete and include this form with your paper submission. This form will not be made part of the filed document.
- Make all checks or money orders payable to the Secretary of State.
- In-person submissions (excluding Statements of Information): \$15 special handling fee. Do not include a \$15 special handling fee when submitting documents by mail.
- All submissions are reviewed in the date order of receipt, with online submissions given priority. For updated processing time information, visit <u>www.sos.ca.gov/business/be/processing-dates</u>.
- To obtain a certified copy, include certification fees with your submission.

## Note: All correspondence related to your submission will be sent to the name and address on your check or money order.

## Contact Person (Please type or print legibly):

First Name:	Last Name:					
Phone Number:	Email:					
Entity Information (Please type or print legibly):						
Entity Name:						
Entity Number (if applicable):						
Comments:						

AL SE	AL OF THE	Secretary of State	ELEC NP		
	Nonprofit Certificate of Election to Wind Up and Dissolve				
	E PR	California Nonprofit Corporation ONL	.Y)		
	There is No Fee for filing a Nonprofit Certificate of Election to Wind Up and Dissolve				
Certi	fication Fe	e (Optional) – \$5.00			
				This Space For Office Use Only	
		<b>Name</b> (Enter the exact name of the nonprofit co he California Secretary of State.)	rporation as it is	2. Secretary of State Entity Number	
3. E	3. Election (Check the applicable statement. Only one box may be checked. If the first box is checked, enter the number of members (do not enter the percentage of members). Note: This Form ELEC NP is not required when the vote to dissolve was made by all of the members, or if the nonprofit corporation has no members, by all of the directors, and that fact is noted on the Nonprofit Certificate of Dissolution (Form DISS NP).)				
	The election was made by the vote of members of the nonprofit corporation, and representing a majority of the members.				
The election was made by the board of directors together with the vote of a majority of the members voting on the election to dissolve.					
The nonprofit corporation has no members; the election was made by the board of directors of the nonprofit corporation					
4. F	4. Required Statement (This Statement is required. Do not alter.)				
The r	nonprofit co	prporation has elected to wind up and dis	solve.		
5. Read, Verify, Date and Sign Below (Do not use a computer generated signature.)					
I declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of my own knowledge and that I am authorized by California law to sign.					
	Date	Signature		Type or Print Name	
	Date	Signature		Type or Print Name	

\_\_\_\_\_

Signature

Type or Print Name

Date

STAL OF THE	Secretary of State	DISS NP		
	Nonprofit Certificate of Disso	lution		
(California Nonprofit Corporation ONLY)				
There is No Fe	<b>e</b> for filing a Nonprofit Certificate of Dissolut	ion		
Certification F	ee (Optional) - \$5.00			
Attorney General Letter: All nonprofit public benefit and religious nonprofit corporations are required to get a letter from the California Attorney General's office waiving objections to the nonprofit corporation's distribution of assets, or confirming the nonprofit corporation has no assets. If your corporation is a public benefit or religious corporation, you <b>must</b> attach that letter to this Nonprofit Certificate of Dissolution		This Space For Office Use Only		
			This Space For Office Use Only	
	<b>Name</b> (Enter the exact name of the nonprofit control the California Secretary of State.)	orporation as it is	2. Secretary of State Entity Number	
3. Election				
The dissolution was made by a vote of <b>ALL</b> of the members, or if there are no members, by a vote of <b>ALL</b> of the directors of the California nonprofit corporation.				
Note: If the above box is not checked, a Nonprofit Certificate of Election to Wind Up and Dissolve (Form ELEC NP) must be filed prior to or together with this Nonprofit Certificate of Dissolution. (California Corporations Code sections 6611, 8611, 9680 and 12631.)				
4. Debts and Liabilities (Check the applicable statement. Only one box may be checked. If second box is checked, you must include the required information in an attachment.)				
The known debts and liabilities have been actually paid or paid as far as its assets permitted.				
The known debts and liabilities have been adequately provided for in full or as far as its assets permitted by their assumption. Included in the <b>attachment</b> to this certificate, incorporated herein by this reference, is a description of the provisions made and the name and address of the person, corporation or government agency that has assumed or guaranteed the payment, or the depository institution with which deposit has been made.				
The non	profit corporation never incurred any know	wn debts or liabi	lities.	
5. Required S	Statements (Do not alter the Required Stateme	ents – ALL must be	e true to file Form DISS NP.)	
<ul> <li>a. The nonprofit corporation has been completely wound up and is dissolved.</li> <li>b. All final returns required under the California Revenue and Taxation Code have been or will be filed with the California Franchise Tax Board.</li> <li>c. For Mutual Benefit or General Cooperative Corporations ONLY: The known assets have been distributed to the persons entitled thereto or the nonprofit corporation acquired no known assets.</li> </ul>				
6. Read, Verify, Date and Sign Below (Do not use a computer generated signature.)				
The undersigned is the sole director or a majority of the directors now in office. I declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of my own knowledge.				
Date	Signature		Type or Print Name	
Date	Signature		Type or Print Name	
Date	Signature		Type or Print Name	