



**Secretary of State  
Business Programs Division**

Business Entities

1500 11th Street, Sacramento, CA 95814

P.O. Box 944260, Sacramento, CA 94244-2600

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## **Business Entities Submission Cover Sheet**

For fastest service, file online at [bizfileOnline.sos.ca.gov](https://bizfileOnline.sos.ca.gov).

### **Instructions:**

- Complete and include this form with your paper submission. This form will not be made part of the filed document.
- Make all **checks or money orders** payable to the Secretary of State.
- In-person submissions (excluding Statements of Information): \$15 special handling fee. Do not include a \$15 special handling fee when submitting documents by mail.
- All submissions are reviewed in the date order of receipt, with online submissions given priority. For updated processing time information, visit [www.sos.ca.gov/business/be/processing-dates](https://www.sos.ca.gov/business/be/processing-dates).
- To obtain a certified copy, include certification fees with your submission.

**Note: All correspondence related to your submission will be sent to the name and address on your check or money order.**

### **Contact Person (Please type or print legibly):**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### **Entity Information (Please type or print legibly):**

Entity Name: \_\_\_\_\_

Entity Number (if applicable): \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



**Secretary of State  
Certificate of Amendment of  
Articles of Incorporation  
*Name Change Only - Nonprofit***

**AMDT-  
NP-NA**

**Filing Fee - \$30.00**

**Certification Fee (Optional) - \$5.00**

**This Space For Office Use Only**

**1. Corporation Name** (Enter the exact name of the corporation as it is currently recorded with the California Secretary of State.)

**2. Secretary of State Entity Number**

**3. New Corporation Name**

Enter the number, letter or other designation assigned to the provision in the Articles of Incorporation being amended (e.g., "1.", "I", "First", or "One").

Article \_\_\_\_\_ of the Articles of Incorporation is amended to read:

The name of the corporation is \_\_\_\_\_

**4. Approval Statements**

4a. The Board of Directors has approved the amendment of the Articles of Incorporation.

4b. Member approval was (**check one**):

☐ By the required vote of the members in accordance with California Corporations Code section 5812, 7812, or 12502.

**OR**

☐ Not required because the corporation has no members.

**Read, sign and date below (Note: Both lines must be signed.)**

We declare under penalty of perjury under the laws of the State of California that the matters set forth herein are true and correct of our own knowledge and we are authorized by California law to sign.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Do not leave blank)

\_\_\_\_\_  
Type or Print Name of President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Do not leave blank)

\_\_\_\_\_  
Type or Print Name of Secretary