

eForms

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1. Complete and print the fillable PDF form.
2. Sign the form (i.e. wet signature; [electronic](#) and [digital](#) signatures are not acceptable).
3. Scan and save the signed document to your personal computer, tablet or phone:
 - PDF file format only;
 - 10 MB file size maximum;
 - PDF must be unlocked and not password protected.
4. Upload your completed and signed PDF form and submit electronically through [eForms](#) Online.

Your submission will be reviewed for legal compliance and you will receive an email with an approval or a notice to correct your submission.

If you prefer submitting this form via mail or in person, fill out the [Submission Cover Sheet](#) and attach it to your filing. Note: In person submissions require an additional \$15 handling fee.

Instructions for Completing the Certificate of Amendment of Articles of Incorporation – *Name Change Only - Stock* (Form AMDT-STK-NA)

To change the name of a domestic (formed in California) stock corporation, the corporation must file a Certificate of Amendment of Articles of Incorporation that meets the requirements of California Corporations Code sections [173](#), [193](#) and [900-908](#). Before submitting the completed form, you should consult with a private attorney for advice about your specific business needs. Note: Form AMDT-STK-NA has been created for ease in filing, however, any format may be used that meets statutory requirements.

Form AMDT-STK-NA can be used:

- If the name change amendment is the only amendment being made by the corporation.
- If the specific provision in the Articles of Incorporation being amended contains a number, letter, or other designation. (i.e. “Article 1”, “Article I”, “Article FIRST” or “Article One”).
- If the name change amendment has been approved by at least a majority of the board of directors.
- If the corporation has authorized only a single class of shares.
- If the name change amendment has been approved by at least a majority of the shareholders or the corporation has no outstanding shares.
- If the name change amendment is verified, dated, and signed by two corporate officers, as described in the instructions for [Signatures](#).

If the corporation does not meet all of the requirements listed above, Form AMDT-STK-NA cannot be used. Instead, you must compose a Certificate of Amendment that meets the statutory requirements of Sections [173](#), [193](#) and [900-908](#).

Fees:

- **Required Filing Fee:** A **\$30.00** filing fee is required to file a Certificate of Amendment of Articles of Incorporation.
- **Faster Service Fee:**
 - **Counter Drop Off:** A separate, non-refundable **\$15.00** counter drop off fee is required if you deliver in person (drop off) your completed document at our Sacramento office. The \$15.00 counter drop off fee provides priority service over documents submitted by mail. The special handling fee is not refundable whether the document is filed or rejected.
 - **Guaranteed Expedite Drop Off:** For more urgent submissions, documents can be processed within a guaranteed timeframe for a non-refundable fee in lieu of the counter drop off fee. For detailed information about this faster processing service through our Preclearance and Expedited Filing Services, go to www.sos.ca.gov/business/be/service-options.
 - Counter and guaranteed expedite services are available only for documents delivered in person (drop off) to our Sacramento office.

Copies: Upon filing, we will return one (1) plain copy of your filed document for free, and will certify the copy upon request and payment of a \$5 certification fee. To obtain additional copies or certified copies of the filed document, include payment for copy fees and certification fees at the time the document is submitted. Additional copy fees are \$1.00 for the first page and \$.50 for each attachment page. For certified copies, there is an additional \$5.00 certification fee, per document.

Payment Type: Check(s) or money orders should be made payable to the Secretary of State. **Do not send cash by mail.** If submitting the document in person in our Sacramento office, payment also may be made by credit card (Visa or Mastercard®).

Processing Dates: For current processing dates, go to www.sos.ca.gov/business/be/processing-dates.

If you are not completing this form online, please **type or legibly print** in black or blue ink. **Complete the Certificate of Amendment of Articles of Incorporation (Form AMDT-STK-NC) as follows:**

Item	Instruction	Tips
1.	Enter the name of the corporation exactly as it currently appears of record with the California Secretary of State, including the entity ending, if any (ex: "ABC Corporation" or "Smith Construction Company").	Enter the name of the corporation before the name change. That is the name currently of record with the California Secretary of State.
2.	Enter the 7-digit corporate Entity Number issued to the corporation by the California Secretary of State.	<ul style="list-style-type: none"> • The 7-digit corporate Entity (File) Number is provided by the California Secretary of State on the corporation's Articles of Incorporation filed with the California Secretary of State. • To ensure you have the correct entity number and exact name of the corporation, look to the Articles of Incorporation filed with the California Secretary of State and any name change amendments. • Secretary of State Records can be accessed online through our Business Search at BusinessSearch.sos.ca.gov. While using the Business Search, be sure to identify your corporation correctly including the jurisdiction that matches your corporation. Active corporations, inactive corporations and corporations from foreign jurisdictions registered with our office may have the same or similar name.
3.	<ul style="list-style-type: none"> • Enter the specific provision being amended by the number, letter, or other designation assigned to the provision in the Articles of Incorporation being amended (i.e., "1", "I", "FIRST" or "One"). • Enter the proposed new corporation name. 	<ul style="list-style-type: none"> • If the article provision being amended was not assigned a designation, this form may not be used. You must compose a Certificate of Amendment that meets the statutory requirements of Sections 173, 193 and 900-908. • For general corporate name requirements and restrictions or for information on reserving a corporation name prior to submitting Form AMDT-STK-NA, go to www.sos.ca.gov/business/be/name-reservations. • A name reservation is not required to submit Form AMDT-STK-NA. • A preliminary search of corporation names already of record can be made online through our Business Search at BusinessSearch.sos.ca.gov. Please note: The Business Search is not intended to serve as a name availability search. For information on checking or reserving a name, refer to the name availability link above.
4a.	This statement is required. Do not alter.	<ul style="list-style-type: none"> • This certificate must be approved by at least a majority of the corporation's directors.
4b.	Check the box next to the applicable statement. Only one box may be checked. If the first box is checked,	<ul style="list-style-type: none"> • If the first box is checked, the amendment must be approved by the affirmative vote of a majority of the outstanding shares or such greater proportion as may

Item	Instruction	Tips
	enter the total number of the corporation's outstanding shares.	be required by the corporation's articles of incorporation.
Signatures	<p>The name change amendment must be dated, signed and verified by two corporate officers as provided in Section 173 and 193.</p> <p>Generally, the corporation's President and Secretary sign.</p>	<ul style="list-style-type: none"> • Verification requires a statement under penalty of perjury that the information is true and correct of the signor's own knowledge. • If the name change amendment will be signed by officers other than the President and Secretary, you may change the officer titles on the form. • Pursuant to Section 173, the name change amendment must be dated, signed and verified by the corporation's chairperson of the board, president or any vice president and by the secretary, chief financial officer, treasurer or any assistant secretary or assistant treasurer.

Legal Authority: General statutory filing provisions are found in Sections [900-908](#). All statutory references are to the California Corporations Code, unless otherwise stated.



Secretary of State
Certificate of Amendment
of Articles of Incorporation
Name Change Only - Stock

**AMDT-
STK-NA**

IMPORTANT - [Read Instructions](#) before completing this form.

Filing Fee - \$30.00

**Copy Fees - First Page \$1.00 & .50 for each attachment page;
 Certification Fee – \$5.00**

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1. Corporation Name (Enter the exact name of the corporation as it currently is recorded with the California Secretary of State.)

2. 7-Digit Secretary of State Entity Number

3. New Corporation Name

Enter the number, letter or other designation assigned to the provision in the Articles of Incorporation being amended (e.g., "1.", "I", "First", or "One").

Article _____ of the Articles of Incorporation is amended to read:

The name of the corporation is _____

4. Approval Statements

4a. The Board of Directors has approved the amendment of the Articles of Incorporation.

4b. Shareholder approval was (**check one**):

By the required vote of shareholders in accordance with California Corporations Code section 902. The total number of outstanding shares of the corporation entitled to vote is _____. The number of shares voting in favor of the amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.

OR

Not required because the corporation has no outstanding shares.

Read, sign and date below ([See instructions](#) for signature requirements. Note: Both lines must be signed.)

We declare under penalty of perjury under the laws of the State of California that the matters set forth herein are true and correct of our own knowledge and we are authorized by California law to sign.

Date

Signature (Do not leave blank)

Type or Print Name of President

Date

Signature (Do not leave blank)

Type or Print Name of Secretary